#### **MINUTES**

# **NOVEMBER 2015**

# TURRAMURRA NORTH PUBLIC SCHOOL P&C ASSOCIATION Meeting held at 237 Bobbin Head Road, North Turramurra 2074

# In S3 Hub, 7:30pm on Wednesday 25 November 2015

# 1. Welcome & Apologies

**Apologies** – Andrew Brightmore, Kris Grant, Tracy Poulton, Sue Baker

Attendees – Bree Alami, Wendy McKasah, Melissa Nikkhah, Kate Duncan, Alex Berthold, Karin van Heerwaarden, Paul Taylor, Claire Knight, Fiona Dennis, Fiona Watson, Jen Collins, Sandra Calder, Suzanne Murphy, Wad McKasah, Yvette Audet, Darren Murphy, Michael Woodrow, Christine Xu, Peter Sheppard

Meeting chaired by Wendy McKasah

# 2. Minutes from previous meeting – Accepted.

Proposed – Bree Alami Seconded – Suzanne Murphy

## 3. Matters arising from previous meeting –

- Paul to arrange for Andrew to speak at the final kindy orientation session.
   (DONE)
- Karin to arrange content for the school website about P&C activities etc. Karin H to contact Karin van H re publishing content on the site.

## 4. Correspondence

- Marketing materials
- P&C magazine

# 5. Principal's report

#### Report

#### **From Last Time:**

• Paul was to follow up with Andy re: Kindy Orientation – This happened!

• Paul was to arrange merit selection training for Andy – this has happened.

#### **General Business:**

- Asbestos Grounds remediation Nearing completion.
  - Work now complete
  - o \$300,000 job. 300 tonnes of fresh soil, 100 tonnes of concrete, 100 tonnes of road base, 700sq m of artificial grass. It is now a magnificent space.
  - o 10 wk maintenance period has been re-negotiated back to Dec 14. This will shorten the contractor's costs and as such it looks like the automatic watering system will be left for the school with a new 5000l water tank / permanent electrical work done.
- New Enrolments Several new families have enrolled this week. 320 looking very safe to commence 2016.
- Treetops Forecourt (Grove area) No further progress has been made. Paul to engage Michael Gerrard from Urban landscape Designs out to review the space between the hall and the S3 Hub. The company has put a proposal to Paul for a design process involving a survey, site analysis and student workshop and a draft of proposed solution. Cost \$3500. This will be organised to commence T1 2016.
- Principal's classification The school has been reclassified under the new Principal's classification arrangements. All NSW public primary and high schools have been re-classified for 2016. Schools have been re-classified to commence 2016 based on complexity, rather than student numbers alone. Paul indicated that the information he has been given this week regarding the school's reclassification has been listed as 'confidential' and as such he is not in a position to disclose the new classification of the school. Paul indicated that he will be opting out of the arrangements outlined in the reclassification of TNPS and will elect to keep his present salary at TNPS which he has a time limit of 5 years. At the end of this period he will either have to accept the new pay structure in-line with the school's reclassification or seek employment elsewhere. After Paul's departure (within the 5 year period), the new salary will revert to what Paul chose to opt out of.

# Staffing.

- 13 classes for 2016 one up on 2015. Extra class is going into Stage Two with two classes per grade for both Y3 and Y4 for 2016. School will also run 4 days/wk LaST and 3 days G&T.
- o Panel has been formed for the vacancy left by Ms McDonald.
  - Andy B P&C Rep
  - Elise T Staff Rep
  - Julie R Panel convenor (Paul's delegate)

 Position was advertised on Monday and closed today at 4pm. Next step will be the panel will meet to 'cull' and interviews are scheduled for late next week (wk9)

#### Staff Illness

- Miss Clifford has returned to work following vocal chord surgery. She will transition to three full days (full vocal load) by the end of T4. Plans are in place for wk 2/3 fT1 or Miss Clifford to work 4 days and then 5 days thereafter.
- Mrs Turner is away unwell. She will not return for the remainder of 2015. Mr Sean McElhenny has replaced Mrs Turner for the remainder of the year. A statement will be issued to the community in the next week or so.
- Library significant progress has been made since we last met
  - Wall has been removed by Wad McK, Ian M and Graeme Elder former General Assistant from Carlingford West
  - Exterior wall has been painted in bright colours thank you to Issy and team who completed this last week. It looks fantastic.
  - o Some furniture has already arrived. The rest will arrive before the end of the year,
  - Interior painting has been arranged and this is hoped to be completed over the coming weeks.

#### • Finances –

- The school had \$330,000 to commence the 2014 school year rolled over from 2013. At this time the school had no technology, huge maintenance issues.
- The school commenced 2015 with \$340,000 after some very significant upgrades in 2014.
- The school will commence 2016 with around \$270,000. This is still a very healthy situation considering all the improvements made to the school over the past 24 months. Full details will be published in the school's Annual School Report which will be made available to the community in T1 2016.
- Quality of School Life Survey 2015 Parent Survey Results Thank you to those parents (222) who returned the 'quality of school life' surveys sent out a few weeks ago. The results are in and can be viewed below:
  - My child likes to go to school most days— 97% of parents agree or strongly agree
  - o My child gets along well with others at school 99% of parents agree/strongly agree

- o My child is successful at TNPS 97% of parents agree/strongly agree
- o My child is treated fairly at school 97% of parents agree/strongly agree
- My child feels that he / she is good at school work 92% of parents agree/strongly agree
- My child feels that his/her learning at school is important 96% parents agree/strongly agree
- o My child feels proud to be a student at TNPS 97% of parents agree/strongly agree
- Teachers at TNPS help my child to achieve his/her potential 96% parents agree/strongly agree
- My child enjoys what he/she does in class 96% of parents agree/strongly agree
- My child feels he/she is improving 92% parents agree/strongly agree
- $\circ$  The students at TNPS are friendly -97% parents agree/strongly agree
- The work my child does is a good prep.n for his/her future 96% parents agree/strongly agree

#### **Recent Events:**

- Kinder Orientation Kinder orientation has been completed for another year. Thank you to Miss English and Miss Thogerson who organised the bulk of this year's proceedings. All seems to have gone well with children settling in quickly to their new environment. Approximately 52 signed enrolment forms are in.
- O Disco A very successful event, despite the extreme heat. A huge amount of time and effort was expended by a smaller group of parents. The hall was blacked out, fabulous sound and lighting was set up and the kids really had a great time; many took time to thank me (I told them to thank the parents) as they left. Many parents also enjoyed a picnic in the top quad with a sausage sandwich, a cool drink and cool tunes provided by Zoe McConochie and Rick Altavilla who performed live in the top quad. The whole evening had a beautiful community family feel to it. Thank you to all those who chipped in and helped on the BBQ, setting up, food prep, packing away, sound, etc. Your contribution is much appreciated and it is when the community comes together and contributes that good things happen.

Special thanks to: Yvette Audet, Wendy McKasah, Suzanne Murphy, Darren Murphy, Sandra Calder, Kris Grant, Lisa Robson, Fiona Murphy, Bree Alami, Melissa Nikkah, Andrew Sproule and Ben Dennis who all gave up many hours in making the evening possible – and for some of you this was all day Friday in the dreadful 42 degree heat. Thank you.

o <u>Band Performance Evening</u> – held last night in the hall. An amazing performance from both the senior and junior school bands. Wow; it is very

difficult to describe just how accomplished our young musicians have now become. Thank you to everyone involved in the Band Program – the proof is in the pudding and our children shone last night. In particular special thanks to Kathryn Carey who has led the program these last few years. We appreciate all you have done and thank you for your leadership and contribution to the education of the students of Turramurra North PS. Congratulations must also go to Mr Ben Crocker who has inspired our students to perform as they are now able to.

- o <u>Leadership Elections</u> held today. Process is
  - All of Y5 undertake leadership learning
  - A day (unknown to students) is selected that day was today
  - Nominations are called for from Y5 accept / not accept
  - Then all Y5 select two girls / two boys each
  - From this round 6 boys / 6 girls are selected to speak to the school (7 girls today tie for 7<sup>th</sup>)
  - These 12 students then have one session to prepare their talks to whole school order of speaking is drawn from the hat
  - Y2-6 then vote order of preference 1-6. Teachers vote also. One teacher's vote = one student vote.
  - Captain / vice captain / prefect boys and girls determined, but not announced. Students were informed today if they are in top 3 and final positions will be announced at Presentation Day where badges are presented.
  - Olivia Foate, Eloise Butler, Tania Tabrizi, Sam Wills, Kaiden Phillips, Mitchell Kwon
  - 2015 outgoing
    - Captains Hamish Lapsley / Nina Kesby
    - Vice captains Brice Gardner / Hannah Jones
    - Prefects Joel Brevig / Sally Kearins
- o iOnTheFuture3.5 'November in November' was held Saturday November 7<sup>th</sup> at TNPS when 165 teachers from 52 schools came together for a day of learning. TNPS staff gave up their Saturday to host the event which featured *New York Times Best Seller List* author Mr Alan November from Boston and UK Executive Headteacher, Mr Carl Jarvis. The day was a huge success. Topics discussed focussed around NSW Department of Education priorities such as research, problem solving and critical thinking skills. Discussion also centred on how to develop confident, independent learners who can collaboratively work things out, reflect on their progress and chart a successful path forward. The day focussed on learner autonomy, learner mastery and learner purpose. Participants were also

challenged to help learners to know how to ask the right questions to direct their own personal understanding and development. The school has received amazing feedback from participants and made a profit in excess of \$30,000 for the day. This money will be used to renovate classrooms and provide additional professional learning opportunities for staff.

### **Forthcoming events:**

End of Year School Events / Functions:

- 10:25am Wednesday December 2<sup>nd</sup> Combined Scripture Christmas Service
- 11:00am Wednesday December 2<sup>nd</sup> Thank you Morning Tea Parents / Helpers to TNPS
- 10:30am Thursday December 4<sup>th</sup> Term Four Principal's Assembly
- 2:00pm Wednesday December 9<sup>th</sup> Term Four YCDI Blue Ribbon Party
- 11:30am Thursday December 10<sup>th</sup> Year Six Mini Fete
- 9:30am Friday December 11<sup>th</sup> 2015 TNPS PRESENTATION DAY
- 2:55pm Friday December 11<sup>th</sup> Semester Two Reports go home
- 7:00pm Monday December 14<sup>th</sup> Year 5 / 6 Dinner Dance
- 2:00pm Thursday December 17<sup>th</sup> Year 6 Graduation Assembly
- 2:55pm Thursday December 17<sup>th</sup> Term Four 2015 TNPS finishes Final student day of the year
  - School Development Day (student free day) scheduled for this day swapped for June 19<sup>th</sup> for iOnTheFuture Teacher Conference
- 9:00am Friday December 18<sup>th</sup> Student Free Day School Development Day

## 2016 Term One Dates:

- Wednesday 27<sup>th</sup> January School Development Day Student free day
- Thursday 28<sup>th</sup> January Day one Years 1-6 2016
- Thursday / Friday 28 / 29 Best start interviews Kinder 2016
- Monday 1<sup>st</sup> February Day one Kindergarten 2016
- Wednesday 17<sup>th</sup> February P&C Meeting followed by AGM
- Thursday February 18<sup>th</sup> 2016 TNPS Swim Carnival (3-6)

To wrap up for 2015, I would like to pass on my thanks to the TNPS P&C. This year we have achieved plenty together and it has been the contributions of many that has seen our school grow in opportunities for our children.

You have chosen to make the contribution you have and I thank you for your generous donation of time and effort. Significant finds have been raised and we look forward to the major upgrade of the 'treetops forecourt' between Y3, S3 Hub and The Hall in 2016. It

will be an amazing place for our children to learn and play and will connect the renovated areas of the lower playground with the top quad.

P. Taylor, Principal 25.11.15

# 6. Treasurer's report

## Report

Financials available.

# 7. NTOOSH

# Co-ordinator's report

#### **Enrolments**

Attendances Our numbers are increasing, with requests for places continuing, even, at this late stage in the year. Our numbers, at this time, for Permanent ASC are: Mon49, Casual 4.Tues57, Casual 5. Wed43, Casual3. Thurs55, Casual 1.Friday35 Casual 1.

For next year, we have currently received 72 pre-existing families online enrolments and 12 new Kindy families online enrolment, (There are more, but they have yet to complete the enrolment online) and 2 new families transferring from other schools. On the weekend, Alex Berthold and I worked to ensure we had all the enrolments, collated days and information. There were a lot of phone calls to make, due to incomplete, missing, or non- existing enrolments! Alex put down all the days families have requested, Tues, Wed and Thursdays are all heavily oversubscribed. We may have to increase our cap, yet again, for 2016, to accommodate everyone.

#### **Finances**

See report from Alexandra Berthold

#### **Staffing**

Boli has returned, so we are all happy. Emma & Caitlyn, John & Matt and John Yap will all be away from 11 and 15 Dec respectively. The remainder of staff will have a lot of shifts! Emma has completed her placement work and has returned.

## **National Quality Standards**

(NQS) I have been working on an online version for staff assessment and evaluation. This will occur shortly.

I have also been compiling a simple report format for each child, to go out before the end of the year. It will follow the My Time Our Place directive. Both comply with the NOS.

I attended the Training course, at Normanhurst, called 'What's in a Label?" It was about inclusion for Special Needs Children. I must say our children are so wonderful, in always including and being very kind to our SN kids. Although, we have had to change some warning signals used by a minority of children, to alert carers of imagined perceived danger, from the SN child.

Some centres do not have this luxury, of kind children; and carers have had to work very hard with everyone to achieve good outcomes

# Correspondence

Emails continue, with requests for places and the 2016 online enrolments, especially now, as the year ends. I have been very busy answering all the enquiries.

#### **Program**

We had a lot of fun with Halloween in Week 4. We made glittery masks, baked Gingerdead Men for our Halloween Party, created scary pumpkin faces for the window decorations, a Jack 'O Lantern mural and paper plate spiders were crawling everywhere! Our Party was magnificent! We began with face painting, the older kids helped out, lots of kids dressed up and wore their glittery masks. Our Party food was all Halloween themed and we talked about our best ever Halloween! We had the Donut Bob, a Trick or Treat Pinata (Lots of laughs) and some other Halloween Games.

We celebrated Melbourne Cup with each child receiving a sticker with a competing horse on it. We watched the race and barracked for our horse. We made paper hats, painted and then decorated them with Flowers and ribbons.

In Week 5 there were a lot of Rainy Days, so we set up our "Secret Garden Café". We had menus, chefs, waiters and customers dressed up to go and enjoy playdough creations. There was so many discussions, conversations & cooperation between all ages and gender. We had so much fun, the children chose this activity for each rainy day of the week!

We have explored the Indian festival of Diwali, painted a mural and coloured greetings, we also made the traditional sweet, Ladoos. So yummy!

Remembrance Day initiated a lot of discussion, especially after the wonderful assembly with Hamish's speech. (Our ASC Star!)

For Thanksgiving, we made glove turkeys, American Indian feather bands, painted a sign and today we make traditional Pumpkin Pies!

For the disco, we helped the year 6 kids bead, plait, mousse and glitter hair. For 2 days we baked & packed delicious NTOOSHC brownies for the P&C to sell.

#### **Incidents/Accidents**

None. Some children presented with nausea from the vomiting bug, but we had no actual vomiting. We had one case of impetigo (school sores) but it was dealt with very swiftly, by the mother.

## Equipment/Maintenance

All good. The new asphalt outside NTOOSHC, is a great improvement and great to see a level surface there!

#### Administration

The enrolment process is going full steam ahead, and shortly we will be sending out email notifications to all stakeholders.

#### Miscellaneous

The parent committee had a very fruitful dinner meeting on 2 Nov. Alex welcomed all the new committee members. There were lots of discussion and questions as everyone is learning the ropes. It was a great social gathering as well.

# 8. Fundraising

#### Report

Fundraising Goal 2015/2016 – refurbishment of area to the rear of the school hall. The Fundraising Committee consists of Melissa Nikkhah, Suzanne Murphy, Wendy McKasah, Yvette Audet, David Louie, Kris Grant, Sandra Calder.

Most of the committee members have headed up an event over the past year with other committee members assisting as required.

We have held 9 events this year, 3 each in Term 1 and 2, two in Term 3 and one in Term 4.

Some of these events have been more social than fundraising ie Trivia night and Disco. Some are a community service ie Mother's and Father's day stalls others are directly fund generating.

Our biggest fundraisers are the Chocolates, Art Show and Walk-a-thon.

#### Term 1

Trivia Night - More a social event than a fundraiser but still managed to make approx \$400 profit.

Cadbury Chocolate Easter Eggs - \$6,830 with an additional \$800 in reclaimed GST. Election Day BBQ and Cake Stall – Sat 28<sup>th</sup> March \$1,370

#### Term 2

Entertainment Books \$1,119 Mother's Day Stall \$611 Walk-a-thon June \$7,699

#### Term 3

Art Show – Fri Sept 11 \$8,662 Father's Day Stall \$650

#### Term 4

School Disco Fri 20 Nov \$4,800

Total \$32,141

Plans for next year?

Does P&C want to run a similar program next year?

Similar number and type of events?

# 9. Canteen

No report provided.

# 10. Band

# Report

Band has busily recruiting its Junior Band. We are just about to send out 37 letters of offer to join junior band and expect to constitute a band of 30-35 for 2016.

In 2016, we expect to Band Program to start the year with about 80 children in it.

Our End of Year performance evening was held on Tuesday 25th November.

Junior Band will play at the Principals award ceremony, then just Christmas Carols and Presentation Day to go for 2015.

We have started to do some fundraising within the band this year to help pay for instruments - primarily busking down at Westfield's Hornsby, which has been a great activity for the kids, especially Year 6's who have had to step up and lead the groups in absence of a conductor

In 2016, we will be seeking a sponsor for band to supplement income to help us grow the instrument base. We will again need to spend between \$1000-\$3000 on instruments in 2016.

We have also found the original documents which establish the link between the P&C and the Band, which helps ensure we are adequately insured under the P&C insurance.

The Band does need to incorporate itself as it has its own ABN, and we are hoping to do that before the year wraps up.

The Band AGM will be held on Tuesday 8th December in the NTOOSH building at 7.30PM.

# 11. School Uniform Shop

No report provided.

# 12. Grounds

# Report

Grounds report Nov 2015: we are looking forward to our final working bee for 2015 this Sunday morning, Nov 28, clearing out weeds around the school before summer.

It has been a huge year, thank you to everyone on the Grounds Committee, and all the parents and teacher volunteers who have given their time, materials and energy into helping transform our school grounds into what they are today.

Together, we finished painting the games murals near stage 1; assisted in the refurbishment of the front of the school, which involved selecting a new fence and designing paved areas and gardens, removing old plants, repainting the street-side kindy wall and replanting the adjacent garden bed; helped with the design and building of the veggie garden; and planted many donated and found plants around the quad and other areas.

# 13. Other Business

Fiona Ambrosino – Last year the P & C purchased some decorations for the year 5/6 dinner dance so that they could be reused every year. This year we would like to ask if the purchase of a tripod and ipad mount would be considered. We would use at the dance for photobooth and then for use in the hub permanently. I think it is a valuable resource for the hub. Preferably 2 tripods and attachments could be purchased for \$84 ex GSt or 1 tripod and 1 tripod mount for \$42 ex GST, plus delivery fee. I am just waiting on a formal quote and will send asap for consideration.

The school has offered to pay for this equipment.

\*\*\* End of meeting 8:35pm \*\*\*

14. **Next Meeting** – Wednesday 17 February 2016

Meetings are held @ 7:30pm in the S3 Hub.