

## MINUTES

# JUNE 2015

### TURRAMURRA NORTH PUBLIC SCHOOL P&C ASSOCIATION

Meeting held at 237 Bobbin Head Road,  
North Turramurra 2074

In S3 Hub, 8:00pm on Wednesday 17 June 2015

#### 1. Welcome & Apologies

**Apologies** – Margie Armstrong, Susannah Rands, Emma Jones, Quyen Woodrow, Rachel Wald, Sue Baker, Wad McKasah.

**Attendees** – Alex Berthold, Andrew Bnghtmore, Bree Alami, Fiona Dennis, Issy Baldwin, Jen Collins, Karin van Heerwaarden, Kris Grant, Max Schreiber, Melissa Nikkhah, Paul Taylor, Philippa Gordon, Sandra Calder, Suzanne Murphy, Wendy McKasah.

Meeting chaired by Andrew Brightmore.

#### 2. Minutes from previous meeting – Accepted.

Proposed - Bree  
Seconded - Philippa

#### 3. Matters arising from previous meeting –

- **Andrew** – sound audit of the hall:  
Andrew and Paul are catching up tomorrow (Thursday 18 June) to discuss sound audit of the hall.
- **Bree** – to raise for discussion with OOSH committee re handover of children going to band practice and other on-site activities:  
Alex and Bree have discussed ideas for improving this in future.

#### 4. Correspondence

- Fundraising material
- Letter from ASG (Australian Scholarship Group) - Paul Taylor has been nominated for an excellence in teaching award. **ACTION** - Andrew to complete the endorsement. Well done Paul.

## 5. Principal's report

### *Report*

#### **From Last Time:**

- Asbestos Grounds remediation The plan for the works has been published on the website. As the work is at very significant expense, there has to be a public tender. This means that by mid T3 2015, we should have a contractor in place and work should be ready to begin. I have also asked for written advise on plans for:
  - Completion date
  - Works to be done inside / outside school hours
  - Air monitoring / hygienist while works are completed
- NTOOSHC – Great news – licence has been granted. NTOOSHC is now working its way through a waiting list.
- Playground Equipment – damaged by tree in late 2014 - The work has now been completed. There was one piece missing and this part will be added by contractors before the end of term.
- P&C Working Bee Sunday 31<sup>st</sup> May – An amazing day with an amazing amount achieved. Thank you to those 60 odd parents who gave of their time to come and pitch in. A huge amount was accomplished with the near completion of the eco / kitchen garden and front of school upgrade. It seems that maybe a once a term / semester only working bee may be a good plan. This way we can plan to get a series of jobs done and get organised and then with such a strong turnout, a huge amount can be achieved.
- Front of school upgrade – fence has been installed. Bitumen works has been completed. What is left? Need to plant out the gardens, render the wall and install an oversized timber planter box. Special thanks to Leslie Gordon and Philippa Gordon for all the plantings so far.
- Concreting – This work has been done as part of annual maintenance schedule. The school receives approximately \$25000 annually to go towards maintaining the school's facilities. This year we have ordered painting of timber work to buildings, pressure cleaning of eaves and brickwork and re-concreting of steps outside hall and concrete pads outside Mr Mclean's room.

#### **General Business**

- Hall acoustic treatment. The school will fund acoustic treatment of hall as per band committee requests. This will occur within the next 12 months.
- Proposed focus for P&C Fundraising 2015 – Continuing on from discussion last time – I would like to propose to:
  - Install bi-fold doors to rear of hall – opening on to eating area.
  - Remove existing lean to shelter and replace with wider, full width colourbond shelter
  - Remove existing seating and re-cycle on Top Quad. This may involve repainting / revarnishing seating

- Remove all pavers and reformat space with new levels and deck wrapping around trees and providing raised seating at rear for large events in hall.
- Full makeover of area between basketball court and hall with two tiers – sandstone blocks and turf.
- 'i on the future' learning conference for public school teachers.
  - 335 teaches have registered from 89 NSW Public primary and high schools
  - Student free day Friday
- Kinder enrolments – numbers are looking healthy for 2016 at 50+. If you know of any families who are yet to put their child's name down, please encourage them to do as asap as the school is already making plans for 2016 classes.
- School Re-classification – All NSW Public Schools will be 're-classified' for 2016. Information provided in this week's newsletter.
- Leave – I will take Long Service Leave Week 10 of this term and weeks 1 and 2 of Term 3. Mrs Haleblian will relieve as Principal in Week 10 of this term, Miss English in Week 1 and Mrs Rogers in Week 2. I will return from leave Monday Week 3, Term 3.
- **Recent Events**
  - Walkathon – Thursday June 4<sup>th</sup>. A really great day. Kids had fun with many students completing 10-25 laps of 450m circuit. Hopefully funds raised will be substantial.
  - Canberra – May 20-22<sup>nd</sup>. An excellent camp. A packed couple of days. Students were very engaged in absorbing everything they could at each location – particularly at Parliament House. On the whole – excellent student behaviour.
  - Athletics Carnival – Tuesday May 26<sup>th</sup> - I was absent as I was directed to be at a meeting with 70-80 other school principals regarding the re-classification of schools for 2016. I am told the day ran well and that students all did a great job both competing and looking after each other on the day. Thanks go to Mr Mclean for organising the event.
- **Forthcoming events**
  - Thursday June 18<sup>th</sup> – Kevin Honeycutt PBL Learning with S2/3
  - Friday June 19<sup>th</sup> – 'iOnTheFuture' learning conference at Turrumurra North – student free day
  - Wednesday June 24<sup>th</sup> – Semester One 2015 reports go home.
  - Friday June 26<sup>th</sup> - Last day T2

T3

  - Monday July 13<sup>th</sup> – School Development Day – student free day
  - Tuesday July 14<sup>th</sup> – first day T3 students K-6

P. Taylor,  
Principal

17.06.15

***Other business***

**ACTION** Andrew – to talk to the head of the P&C association re the RAM equity and re-classification of schools issue and investigate options for joining forces with other schools in the area to see what, if anything, can be done.

## **6. Treasurer's report**

The financial statements for the Main P&C account are available upon request.

***Other business***

Bree - proposed opening a high interest account to earn more from the funds (currently \$35k). **ACTION** - Bree to investigate options.

## **7. NTOOSH**

***Report***

- Noted successful application of extra 15 places for NTOOSHC licence.
- Purchase of staff vests, from term 3 for carers.
- Pushing the easy debit option for accounts payments for all families as preferred method of payment.
- Update on extra places for term 3 - use of demountable. Looking at securing a filing cabinet for craft materials and also some soft furnishing for a 'quiet corner'
- Enrolment process for those 15 places (Lynne has invited those families on wait list to up take those spots) and then we will open to the rest of the community.
- Additional lighting requirements for outside of buildings asap.
- Lynne's director update – *see co-ordinator's report attached.*
- Responded to the question about need for carers to be more vigilant while supervising children at plain + also looking at putting additional processes in

place for children going to 'band, choir, tennis, language lessons etc - dropping and picking up from those activities.

### ***Other business***

Melissa - Noticed last week some of the OOSH kids using skipping ropes on the playground equipment - including one child who tied the rope and then put her head through it. A carer was nearby watching her do it. Melissa intervened, telling the children to stop and also spoke to the carer. **ACTION** – Alex to speak to Lynne to speak to the carers about being more vigilant to dangerous situations when supervising the children.

Suzanne - Noticed in the morning, children going to choir but not making it there and it's before the time the playground is supervised.

Alex – Spoken to Lynne about the idea of employing a staff member to be a runner - escort children to/from toilet and activities. Often staff are too busy and otherwise occupied to escort children.

Melissa – Suggested older children could also serve as escorts for the younger children.

## **8. Fundraising**

### ***Report***

Chocolate Eggs raised \$5,698 with only one family not returning the money.

Entertainment Books are waiting on about 20 families to return the book or money.

Melissa would be grateful for any ideas on how to help people to be helpful and either return the book or pay for it.

Walk a thon money is coming in with \$5,200 being banked thus far. Less than half of the children half brought in money so far with the kindy classes numbers the lowest. There will be a prize for the highest earner in each class and a class party for the class returning the highest average of money. The prizes will be awarded at the principals assembly next week and the class party is on the last day of school.

The Art Show is on the Friday 11th Sept. There are plans for an afternoon opening on the Thurs 2-4pm to allow children to bring special friends/grandparents etc to view the paintings. There will be an admission charge. Paintings are being worked on and plans are in progress for the night.

The school disco will be held Fri Oct 23rd.

### ***Other business***

Sandra – The top fundraising child in each class will receive a certificate. Requested of Paul whether it would be appropriate to give these certificates out at the next principal's assembly.

Paul – Yes.

## **9. Canteen**

### ***Report***

#### ***SUSHI***

Orders can be handed in on the day however they all have to be in the canteen by 9:15am to ensure we can get the orders filled and delivered.

***You can order on a normal Brown bag however if you can please put "SUSHI" somewhere on the top of the bag so that canteen helpers can identify easily. This would be most helpful to speed up the ordering process.***

#### **Roster Assistant:**

We require the skills of a parent who might be happy to assist Rachael in the maintenance of the volunteer roster. So if you may have toddlers at home and therefore cannot physically volunteer however would be able to spare a couple hours per week to just ensure that S.O.S requests are managed quickly. This would be a great way to get to know parents so if you are wanting to get involved please let me know on [krisandcody@gmail.com](mailto:krisandcody@gmail.com)

**Bunnings BBQ** – Saturday 27 June 2015 has been confirmed. Each year group will get a one hour time slot to provide 4 volunteers. This has always been our major fundraiser for the year so we will be calling on the support of the whole school community to make this a success. We still have the following time slots to fill:

- 8am -9am 2 needed
- 9am – 10am 1 needed
- 10 – 11am 1 needed
- 2-3pm 1 needed
- 3-4pm 1 needed

*Financials available.*

### ***Other business***

## **10. Band**

*No new update provided.*

*Financials available.*

***Other business***

Andrew – Has the committee progressed with the renewal of their not-for-profit status.

Wendy – Yes.

## **11. School Uniform Shop**

***Report***

***Other business***

## **12. Grounds**

***Report***

The working bee on 31 May was a great success, with over 60 parents and staff helping on the day, setting up the eco veggie garden, preparing the front entrance for renovation, and general clearing, weeding and tidying of other areas. Unfortunately, the Co-ordinator unintentionally submitted only a partial list of helpers' names for inclusion in the Turragraph. My apologies to all whose names did not appear - the complete list of 69 names follows at the end of this report.

Due to bad weather on previous days and that morning, restraining the platform and painting the kinder walls couldn't be done on the day. However, this meant the front kinder garden bed was able to be fully defined and created – a much greater task. The roof of the front shelter was also water blasted, and the old small tree near NTOOSCH was removed. Ian Milton will soon build a small seat/platform over and around the stump.

Since then Issy, Philippa and Fiona undercoated and repainted the front of the kinder block in 9 brilliant colours, whilst the new asphalt was being laid and new fence installed. A huge 'thank you' to Nadine Wood, for her expertise and enthusiasm in helping to paint the coloured panels.

The snakes (with new ladders) mural is nearing completion, after the paint-run was water blasted off. Monique Wells needs to be reimbursed for one tin of white paint for this (\$29.95 receipt submitted). Thank you Monique and Emma for getting this finished.

Fiona Ambrosino has prepared an excellent planting plan for the new kinder garden beds, at an approximate trade cost of \$2000 for about 170 plants. It includes various flax species, Gynea lilies, Philodendrons, crepe myrtle, Lilli Pillis, Alternanthera (a groundcover) Lomandra, Agapanthus, Clivea, Agaves and Cordylines - all species chosen to tie in with existing, adjacent planting. This work will most likely be completed early next term.

In the past week, a school neighbour donated two wheelbarrow loads of Agapanthus, and the following parents donated plants from their gardens. Thank you everyone, they are all gratefully accepted and have already been incorporated into the planting proposal:

- Lucinda Chapman – a dozen or so established Agaves
- Lesley Gordon – several dozen Cliveas, 2 dozen Agaves and 3 birds nest ferns
- Fay Ford - several large Gardenias and 2 Nandina.

Note – any free plants are always appreciated, please contact the Grounds Co-ordinator to see what we can use.

Philippa has planted the donated Agapanthus, plus some more ‘found’ ones, near the entrance and in the free standing garden beds near the office. Several Agaves were also planted/placed under the tree by the entrance shelter, to assist in keeping children from cutting across the corner. Additional specimens will go elsewhere.

Thank you so much Lesley Gordon, for helping plant her birds nest ferns and Cliveas in the quad garden bed closest the staffroom, and the Agaves in the garden outside the Hub.



### 31 May working bee helpers

<u>Alli Howlett</u>	Jill Leslie	<u>Nikki Lukkel</u>
Andrew Brightmore	Jo Cassidy	Paul Lipscomb
Andrew Wood	John (who wielded the chainsaw)	Paul Taylor
Angela Mulcahy	Joseph Bui	Peter Harris
Anne Sophie Surget	Jovja Cai	Peter Mercer
Ben Irons	Julie Rogers	Peter Sheppard
Ben Wu	Kath Selkirk	Philip Best
<u>Clare Unger</u>	Kevin Deslage	Philippa Gordon
<u>David Kalinin</u>	Lachlan Smith	Ralph Hale
David Lui	<u>Lelde Taylor</u>	Robert Julian
Des Smith	Leon Eade	Russell Watt
Elizabeth Fergus	Lesley Gordon	Sally Williams
Emma Jones	Liam Smith	Samantha Tillekeratan
Fay Ford	Louise Smith	Sharon Chim
Fiona Ambrosino	Lucinda Chapman	Sue Baker
Harvey Jones	Margie Mac	Sue Hamilton
Ian Milton	Mark Williams	Tim Davis
Issy Baldwin	Melanie Mahura	Tom Wald
James Cassidy	<u>Melynda Davis</u>	Wad McKasah
James <u>McConachie</u>	Michael Bury	Wendy McKasah
James Wood	Michael <u>Loveday</u>	Will Wood
Jamie Ford	Nadine Wood	Yvette Audet
Jen Collins		

### *Other business*

Philippa – \$29.95 receipt for paint for Monique is in the P&C mailbox. **ACTION** – Karin to check the mailbox.

Andrew – The grounds committee under Philippa’s leadership has done a fantastic job transforming the front of the school. Thank you to the committee. And what an incredible job done during the last working bee.

Wendy – suggested next working bee to provide a place for the children to go - perhaps the school hall and put a movie on and have a parent rostered on to supervise the kids.

## 13. Other Business

Philippa – On behalf of Leslie Gordon – Suggested holding a movie night fundraising event.

Jacqueline – Are there any plans in the future to upgrade lighting from the school entrance to the school hall so as to ensure a safe and effective entrance and exit during events held in the evening, such as band practice?

Izzy – She has before and after photos of the front of the school - will send to Paul.

Kris – Love the new fence. Is the double gate supposed to be closed or open?

Paul – something we need to develop a plan on - as to when they are opened and closed. Particularly out of hours at least to keep stray dogs out.

Andrew – Apologies in advance for the next meeting. Request that Philippa and Wendy chair the meeting.

\*\*\* End of meeting 9:30pm \*\*\*

14. **Next Meeting** – Wednesday 15 July 2015

**Meeting dates for 2015**

Term 3: 15 July; 19 August; 16 September

Term 4: 21 October; 18 November

Meetings are held @ 7:30pm in the S3 Hub.