

8 JUNE 2016 Meeting Minutes

Meeting held at 237 Bobbin Head Road,
North Turramurra 2074

In S3 Hub, 7:30pm on Wednesday 8 June 2016

1. Welcome & Apologies

Apologies – Michael Woodrow, Angela Mulcahy, Wad McKasah.

Attendees – Wendy McKasah, Philippa Gordon, Lisa Robson, Fiona Dennis, Bree Alami, Alex Berthold, Clare Knight, James Knight, Suzanne Murphy, Darren Murphy, Karin van Heerwaarden, Karin Haleblan, Paul Taylor, Melissa Nikkhah, Ralph Hale.

Meeting chaired by Darren Murphy

2. Minutes from previous meeting – Accepted.

3. Matters arising from previous meeting –

- Bree to book benchtop refurbishment in to happen during the holidays. **DONE**
- Paul to investigate potential storage space for band instruments. **DONE**
- Paul to give copy of sponsorship letter to the band committee, to redate and arrange for distribution to the school community. **DONE**
- Suzanne to investigate with her contact at Commonwealth Bank re the community grant (grounds). **DONE**

4. Correspondence

- Fundraising material

Executive Team report

The executive team would like to acknowledge the incredible job done by the canteen committee relaunching the canteen, all the time and hard work that's been put in over

the last few months, with a special thank you to Clare and Bree. The feedback received on the new menu has been all positive.

Principal's report

From last time:

o Focus of Fundraising

§ Community has elected for the focus of fundraising to be to renovate the toilets K-2 and 3-6

§ Cost is estimated to be \$80,000+

§ Paul has commenced discussions with Asset Management Regional Manager Mrs Michelle Johns on how to manage the 'project'

- Any project in excess of \$30k cannot be managed by the school. Reasons given; could be a conflict with master plan held by DoE, DoE standards must be adhered to and liability is the back stop to this. This is not negotiable and is DoE policy.
- Asset Management are currently actioning initial planning and scope
- A project reference group will be established; comprising community member, Principal and two from Asset Management
- Application made to State Asset Management on approval to upgrade facilities – the advice is there should be no problem with this
- Once approved, a procurement solution will be arranged (despite P&C Money).
- Tender can be offered to the open market – including pre-qualified and any other contractor or just to 'pre-approved contractors'.
- Asset Management has advised that this process will not take 6 months from start to finish.
- Regional Manager Michelle Johns met with Paul Monday May 30th – wk6 to

inspect job.

- The school asks the P&C to put forward a name to be part of the Project Reference Group with Paul and Asset Management.

o Annual School Report 2015 – now published and available on the school’s website o Tree Maintenance

§ Completed during the holidays – 7 -8 trees removed and extensive pruning throughout the grounds

§ Tree work amounted to approximately \$14000 and was paid for by the school.

§ Recent storm / wild weather was a good test for the trees – just one small limb down at the lower end of the oval.

o NTOOSHC

§ \$30000 grant submission was completed by Miss Nolan by the closing date following liaison with NTOOSHC re: what \$30000. We will now wait to see what the outcome is.

o Band Storage and other matters

§ The sports store at the rear of the hall has been cleared of sports equipment – relocated to the playground sports shed (container) and to PSSA sports shed (new space under stairs). The container and new store under the Y2 steps have positioned sporting equipment closer to our kids and provided much needed extra space for Band. The cost of the container at \$5000 and the new store at \$1500 have both been met by the school.

§ A new door was installed between the existing store and the new space for Band at a cost to the school of \$2500.

§ It is envisaged that as time progresses the Band will need additional space and the GA store at the rear of the hall will also be offered to band. The school has plans to facilitate this with the acquisition of an additional container to be located behind the canteen to store GA tools / misc. This will happen as and when the need arises.

o Band Sponsorship Letter § I wrote to Band (Ben / Angela / Wendy) Thurs 17th March advising that I had asked the office

to pass 30 copies to Wendy for distribution. o Band Music Stand – school has

contributed \$1700 towards this purchase.

- **Recent Events**

- o Easter Hat Parade – Friday Wk 9 T1. This year we tried a new location at the other end of the top quad and things seemed to work well. Thank you to Miss Clifford for her work in leading the event and to all parents who assisted their children to make some amazing Easter Hats.

- o Parent / Teacher Evenings – Wk 10 T1. Lots of positive feedback; especially with the student led conferences in S3. Thank you to all parents who participated.

- o Trivia Night – wk 10 T1. A great night with about 100 parents coming together to enjoy a night out in support of our school. A wonderful community spirit. Special thanks to all involved for the organisation of the night.

- o ANZAC Day – wk11 T1 and holidays

- § Lovely school service on Friday April 8th. There was a very good tone among the student population; one of respect and interest. TNPS leaders and I also attended Kuring-gai HS Service on 8th as well.

- § 6 school leaders and I attended the Turramurra Community ANZAC Day service at Turramurra Cenotaph. TNPS leaders provided an excellent representation in the community.

- o Band Camp – T2 wk1 - an outstanding event; very well organised and supported by the community. Special thanks to Ben Crocker, Angela Mulcahy and Emma Jones for their leadership of the event and to the Band Committee and all parents and teachers who gave of themselves for the benefit of our students. A wonderful concert brought the weekend to a close. A rich experience for our children. Thank you.

- o Cross Country – T2 Wk 2. Unfortunately I was absent at SAP finance training. All reports indicated a well run event with strong student participation. The Zone results were fabulous with several students going through to Area and the 12/13 Girls' team winning their division.

- o NAPLAN – T2 wk3. Students in both Yr3 and Yr 5 completed Writing, Reading, Language Conventions (Spelling / Punct and Grammar) and Numeracy Assessments. The school will get results back in mid T3.

- o Mother's Day Stall - T2 wk2. Thank you to our parents led by Barbara Dowling who

organised the Mother's Day stall. The students really do enjoy the experience of buying something special for mum on their own.

o S1 Excursion to Elizabeth Farm T2 wk2 – A fabulous experience for our children to visit this historic venue. Thank you to our staff for organising this experience for our children.

o Working Bee – T2 wk 3

§ Approximately 50 parents assisted last Sunday with a huge amount achieved § The impact on the school from one day such as Sunday is amazing. Thank you to all involved. Mulching, weeding, painting, planting, shovelling. Lots was achieved. Thank you also to Wendy and friends who organised food and drinks for our volunteers.

§ Those who signed in on the day: Matthew A, Dale B, Issy B, Alex B, Adam C, Philippa G, Ralph H, Emma & Harvey J, Tanya K, Berhard K, Trevor L, David L, Melanie L, Michael L, Joy L, Wendy and Wad M, Peter M, Angela M, Edwina O, Tracey P, Louise R, Kath S, Chris S, Peter T, Samantha T, Sally W, Nadine W, John Y, Claire and James K, Leon E, John D, Peter and Charise S, Matt B, Ben T, Faye F, Peter H, Heiko and Hildejord K, Paul and Lelde T, Mary B, Fiona A, Bree A, Jill L, Suzanne M, and Niki L (and Niki's parents).

o Stage Three Excursion to 'The Rocks' – A fabulous experience for our students just last week. Staff noted that not only were students interested in the content in the museum, but they were also interested in the way artifacts and information was displayed at the museum, knowing they will too have an exhibition of their own at the end of the unit. o Kindergarten Open Evening – A very successful evening, though numbers were not as big as we may have hoped for.

o Grandparents' Day this wk– A large showing of grandparents – the hall was overflowing. All students

K-6 performed very well on stage. Thank you to Mr Cronin and Mrs Rutherford for their leadership of the event. Thank you to our parents who assisted with the food and refreshments. It was a magnificent spread.

• **Forthcoming events**

o T2 Wk7 - Thursday June 9th – Athletics Carnival

o T2 wk10 – Tuesday June 28th – Glen St Dancers Performance

o T2 wk10 – Wednesday 29th June – Semester One Reports go home

o T2 Wk10 – Thursday 30th June – Principal’s Awards Assembly

• **Matters Arising:**

o Return to Work –

- Miss Clifford is now back full time on KC on full duties.

§ Mrs Turner

- Is working through treatment and is working 3 days/wk
- Miss Fagan is full time as her replacement.
- These arrangements will continue for the duration of T2

o Bookfire

§ 1800 copies have now been distributed to each and every public primary school in NSW. Orders are starting to come in. 30 class sets of 8 have been sold on the back of this in the month of May across NSW. We need to now market the product further to drive ongoing sales.

o Kindergarten Inquiry for 2017 – Inquiry for Kindergarten 2017 is going well. Approximately 25-30 families so far. We would hope to see in the vicinity of 45 to 55 kinders for 2017. Please help if you can to encourage potential enrolments to consider TNPS.

o iOnTheFuture Teacher Professional Learning Event - Sat Aug 20th

§ 620 registrations from 137 NSW Public Schools booked in. \$80,000 in sponsorship raised for the event to date.

§ The school will generate a healthy return which will be ploughed back into continued classroom / physical upgrades to the school. The event was designed as not-for-profit with a target of 330 participants with sponsorship of \$60k included. With these numbers now well and truly achieved, it is all good news from here on in.

§ The school will be moving one of the two end of year SDDs (Tuesday 20th Dec) to Sat 20th Aug. Neither of these days have students on the premises – this is just a note to advise the community of arrangements. Paul T will still be on site at TNPS Tuesday 20 Dec, the 2nd and last SDD for T4.

o Installation of new outdoor bench seating – 5 new bench seats have been installed outside Kindergarten / Year 1. These are an attractive addition to our playground and are in YCDI colours.

o Library Carpet The school has managed to entice a carpet supplier – Shaw Contract Group – to recarpet the Library with new designer carpet tiles at a fraction of retail cost. This is connected to the conference – exposure for the company. Mrs Rogers will work with her original team to work out a solution suitable for the space. This will complete the Library transformation.

o POPP – Public Outdoor Ping Pong – The school has ordered a 750kg solid steel Public Outdoor Ping Pong table. The table has been acquired at half price – again through exposure opportunities at iOTF4. The table is identical to those in Turrumurra Park. The table is indestructible and will be a permanent installation in our school grounds for our students and community to enjoy. A competition open to Yr4,5&6 has been implemented to find a winning artwork to be added to the table. Mr Kevin Honeycutt artist, educator and iOTF speaker will judge the winning artwork for us later in the term.

P. Taylor, Principal 08.06.16

Other business

Paul proposed that a member of the P&C volunteer to be part of the action group for the toilets renovation project.

Ralph & Melissa have kindly volunteered to be involved.

Helen Long has been unwell and in hospital. Wendy proposed that the P&C send her a bunch of flowers. All agreed.

ACTION - Wendy to arrange flowers to be sent to Helen Long.

Treasurer's report

Report

Financials available.

NTOOSH

Manager's Report

Attached and available here

<https://www.dropbox.com/s/a7o7i61wqm78zgo/NTOOSHC%20Convenors%20Report%20-%206nd%20June%202016.pdf?dl=0>

Fundraising

Report

- Walkathon has been postponed until Term 3.
- Election BBQ being held on July 2.
- Art Show organisation is underway.

Other business

ACTION - James to arrange an update for the school newsletter on the amounts raised from each of the fundraising events this year so far.

Canteen

Report

- Canteen been open for 2 weeks.
- New canteen manager on board, Catherine Nel.
- We will be monitoring popularity of menu items and constructing next term's menu based on feedback.
- We're working on systems for everything inc queuing of kids, paying etc.
- Munch Monitor in. Still getting many orders on paper bags. Counting them is very inefficient. Some feedback from community that they don't want to pay \$3.30 per term fee to use Munch Monitor. Should we consult the community about this?
- Volunteer recruitment going well, especially for Fridays. Still some spots left to fill.
- We'd like to recruit more people to the canteen committee if anyone is interested. Tasks they may be asked to help with include menu design, menu pricing, supplier liaison etc. Plus general meetings once or twice a term.

- Equipment donations needed – jaffle makers, sandwich press, flat or grooved griddle.

Other business

Re menu - Clare offered to assist with and advise on the NTOOSH menu.

Alex - Clare's help would be appreciated.

Band

Report

Actions from previous meeting:

- Band storage – the band loves their new storage space. Thank you to the school and to Paul Taylor for providing us with his new space.
- Paul did provide the band copies of the sponsorship letters and we were going to distribute. After further discussions with Darren and James it was decided to not distribute a separate band sponsorship request but rather have a letter come from the fundraising committee. As discussed the Band committee is still happy to help distribute the letters and approach local companies if need be.

UPDATE

We currently have 80 students enrolled in Band (42 students in Senior Band and 38 in Junior Band)

Band Camp took place on the first week back from holidays. It came in on budget and with 79 students attending. We had a fantastic amount of support and help from parent volunteers. A special thank you to Tim Robinson who attended the whole weekend as well. The camp ran smoothly with Emma Jones, Jackie Westwater, Fay Ford and the band committee putting in lots of hours to make it happen. We are so lucky to have supportive teachers who also volunteered their time to attend and supervise the children overnight. Thank you to all involved.

The Band debrief meeting was held on Tuesday 30th May at 7pm in the Music Room. Emma Jones has stepped down as Coordinator after running the camp for 3 years! We appreciate all her efforts and work on our camp. We would welcome anyone interested in helping out for the 2017 camp.

The committee is going to be working on an instrument and music inventory this term. This will help with our planning for 2017 and beyond. We also have a committee team working on organising our storage space – they have their label makers at the ready! We are really appreciative of the extra space we have been given. Thank you Mr Taylor

for organising. We again had a lot of parent helpers to scrub clean and move instruments back and forth – thank you to all the volunteers.

Lisa, Fiona D and I worked on a revised budget for Band that has been passed onto the Executive committee. The Committee will also be looking at the 2017 budget working out the impact three bands for next year will have.

The students have competed in two Eisteddfods – one for Junior Band (1st June) and one for Senior Band (6th June). They were held at the Chatswood Concourse – Concert Hall. Both Bands did very well and received a Highly commended. The feedback from the children was very positive and the venue was a fantastic experience for them.

The Senior Band also performed for Grandparents day which is always enjoyable.

Our next committee meeting will be held Tuesday 14th June at 7pm in NOOTSH

School Uniform Shop

Report

- Uniform shop is going really well.
- In the first week of Term 2 Kellie had sales in excess of \$5k which is the most she has experienced.
- Kellie is having to place orders regularly especially for shirts and long pants
- Long sleeved shirts are selling well, mostly to younger students
- The uniform shop is in a position to transfer \$10k to the P&C and potentially some additional funds later in the year.
- After speaking with Midford who make the shirts etc, Kellie is investigating the option of swapping our large sized items with other schools

Other business

Paul - Feedback from a parent that she would like her daughter to wear trousers.

ACTION - Suzanne to ask Kelly to investigate with Midford whether they have navy trousers more suitable for girls.

Melissa - Can we see whether the uniform shop can get trousers with re-inforced knees again.

Bree - The supplier we used to use for these no longer supply them.

Clare - I've bought them at a uniform shop in Chatswood, and they also supply wholesale. Called Schools In.

ACTION - Suzanne or Kelly to contact Schools In regarding trousers with re-inforced

knees.

Grounds

Report

New member

Welcome Hugh Jones, who has a son in Year 2. Hugh's background is in zoology and ecology, and he is an expert in native plants and their propagation. His excellent skill set and access to resources will complement those already on the Committee, and will benefit the school longer term. He will join Fiona and Emily as a Grounds Committee 'Designer'.

The working bee on Sunday May 15 was a great success, thanks to all everyone who came along to help. There are still some tasks to be completed – mainly weeding around the library/veggie garden. Thanks to Wendy McKasah for organizing the barbeque and morning tea, those parents who helped her cook and the children who walked around delivering food and drinks.

At the end of Term 1 we proposed to create some 'stepping stone' paths (using sectioned logs from the liquidambar) as exploratory pathways through the garden around the pencils. (See image at end.) This was implemented in the recent working bee, together with planting one Brushbox (providing continuity with established trees in the Quad), and two lower-growing *Harpulia* (aka tulip wood/ tulip lancewood), an attractive rainforest tree with small orange fruit that should encourage native animals. A number of *Dietes* were transplanted around the new trees and edges, to bulk out the garden and help minimise trampling.

Thanks to Fiona for liaising with the nursery and ordering the trees, and the remaining plantings for completing the front refurbishment. The garden bed below the TNPS mural has now been completed, and a number of specimens along the kindy frontage eaten by rabbits, replaced.

Many thanks to Kath Selkirk for donating numerous Agapanthus, which are now lining the street in front of the fence, and a single lemon Hibiscus. This has been placed in a pot that can be moved to capture the sun as it shifts.

Hugh is preparing a separate proposal for establishing a range of native plantings around the school grounds. All garden beds will need new timber edging, ideally reflecting the more recent, predominant 'plank' style. This will provide better definition between the grass and garden.

We are going to transplant the 27 non-thriving *Photinia* in the SW quad to the paling fence to the north of the tennis court. As TNPS is getting a bob cat to do other work, we hope they can also rip a narrow trench at the same time. We can then relocate these shrubs at a later date, at our convenience.

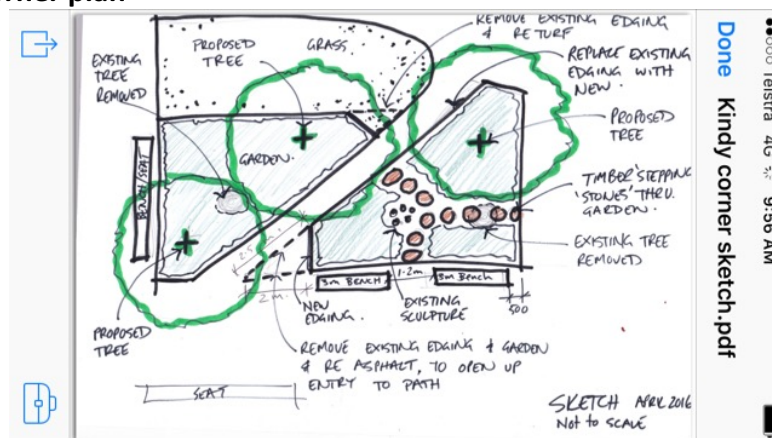
A number of *Clivea*, previously shaded by the liquidambar, are starting to burn due to loss of cover and full sun, and unseasonably warm temperatures. We may need to move some of these to more shaded locations.

Fiona received an email from Kuringai Council about the success of the Wildlife Corridor, established in 2014 under a KMC grant. Part of this has died, due to initial, badly planted tubestock, and also as a result of the asbestos remediation work covering the area. Fiona will submit another grant application to Council to replenish/replace the lost areas, and also to extend the corridor further towards Orange Green, as originally planned.

Philippa has been trying to determine how much of the August 2015, P&C-approved \$1500 for the Grounds Committee, had been used on plants for the front renovation project. TNPS paid the \$1518.71 bill from Wirreandra and did not pass this onto P&C to repay. TNPS has also spent the \$700 we understood was remaining from a previous grant, and were going to put towards this project. Bree Alami and Wendy McKasah have since both told Philippa that we are still able to purchase more plant stock as some funding will be available to us.

TNPS paid for the trees and remaining plants for the front refurbishment. Hugh purchased a selection of 50 native tubestock which have now been planted in some empty areas along the wildlife corridor. He needs to be reimbursed. The Australia Plant Society also donated some specimens, at his request.

Quad NW corner plan



Other Business

Deb Walker – Re email sent to the Canteen Committee from a parent: Will money deposited into the old e-wallet account for online payments will be made available for refund or transfer?

Bree has been in contact with the company that provides the e-wallet service. They can cut a cheque to the P&C for the total amount currently sitting in TNPS accounts. P&C can then re-imburse the individual account owners/families.

Clare - Can they provide a list of names and amounts?

ACTION - Bree to contact e-wallet company to arrange cheque and arrange list of account names and balance.

*** End of meeting 9:10pm ***

14. **Next Meeting** – Wednesday 20 July

Term 3: 20 July; 17 August; 21 September

Term 4: 19 October; 16 November

Meetings are held @ 7:30pm in the S3 Hub.